

**COMMUNITY  
SWIM  
ASSOCIATION**

**RULES**

**AS AMENDED AND APPROVED BY CSA BOARD 11-14-2010**

# COMMUNITY SWIM ASSOCIATION RULES

## TABLE OF CONTENTS

<b>Community Swim Association Rules</b>	1
1. Name	1
2. Authority	1
3. Purpose	1
4. Membership	1
5. Officers and Executive Committee	1
6. Duties of the Officers	2
7. Meetings	3
8. Committees	3
<b>Community Swim Association General and Dual Meet Rules</b>	5
I. Eligibility of Swimmers to Participate	5
II. Protests and Penalties	6
III. Dual Meet Scheduling Format	6
IV. USA Swimming Rules	6
V. Age Groups	6
VI. Entries and Substitutions	7
VII. Awards	7
VIII. Distances	7
IX. Scoring	8
X. Starting Blocks, Water Depth and In-water Starts	8
XI. Starting Times	9
XII. Judges, Officials and Postponement of Meets	9
XIII. Alcohol, Smoking, and Drug Policy and Appropriate Attire	10
XIV. Swimwear and Appropriate Attire	11
XV. Miscellaneous Rules	11
<b>CSA Championship Meet Rules and Notes</b>	12
I. Entry Procedures	13
II. Swimmer Eligibility	13
III. Scratch Rules	13

IV.	Scoring	14
V.	Awards	15
VI.	Misconduct	15
VII.	Appeal of CSA Championship Meet Results	15

**Day 1 Session Championship Rules** 16

I.	Purpose and Intent of the Session	16
II.	Session Composition	16
III.	Swimmer Eligibility	16
IV.	Scoring	17
V.	Entry Fee	17
VI.	Misconduct	18
VII.	Appeal of Day 1 Session Results	18
VIII.	Postponement of Meets	18

**Medical Exception to CSA Championship Meet Entry Rules  
for Substitutions** 19

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# COMMUNITY SWIM ASSOCIATION RULES

**Section 1 NAME**

The name of this organization will be the “Community Swim Association” (CSA).

**Section 2 AUTHORITY**

Organized by agreement of the majority of the Board of Directors made up of two (2) representatives from each of the Member Community Pools.

**Section 3 PURPOSE**

The purpose of this organization shall be to encourage and to promote competitive swimming as a part of the programs offered by the member community pools. A further purpose is to provide a means whereby these member pools may express their views and make recommendations to a controlling body empowered to affect a program of competitive swim meets conducted on an ethical and equitable basis.

**Section 4 MEMBERSHIP**

- A. Acceptance of a pool or club (hereinafter “pool” or “club,” such terms to be interchangeable) into the association is a privilege granted by a majority of the Board of Directors of the Community Swim Association. The Board of Directors will have the right to terminate the membership of any pool or to refuse membership to any new pool.
- B. For any club to be considered for CSA membership, the club must be located within the limits of Guilford County, North Carolina. The new club will automatically compete in the CSA Championship Meet.
- C. Each member pool is expected to furnish two (2) representatives from its pool to serve on the Board of Directors. These representatives are encouraged to serve two (2) years on the Board of Directors, the terms of each member expiring in alternate years. Each pool will have one (1) vote on any matter to be voted on in the Board of Directors meeting.
- D. An annual fee will be assessed each pool for the purpose of providing operating funds for the association. The Board of Directors will determine the amount of the assessment each year.

**Section 5 OFFICERS AND EXECUTIVE COMMITTEE**

- A. The officers will be made up of President, Vice President-CSA Championship Meet Director, President Elect, Vice President-Rules, Vice President-Assistant CSA Championship Meet Director, Vice President- Director of Automation, Corresponding

46 Secretary, Recording Secretary, and Treasurer. The officers will be elected by a majority  
47 vote of the Board of Directors of the Community Swim Association to serve an initial  
48 term of three (3) years and may serve additional one (1) year terms if reelected, with the  
49 exception of the President, which may not serve more than three (3) years consecutively.  
50

51 B. The officers will not necessarily have to be members of the Board of Directors, but must  
52 be members of a member pool. Each pool will be limited to one (1) vote on the Board of  
53 Directors, and the President will not have a vote.  
54

55 C. The election of these officers will take place at the first Board of Directors meeting in the  
56 calendar year.  
57

58 D. The Executive Committee will be made up of the officers as designated in Section 5A of  
59 the rules plus three Members At-large. A minimum of two (2) of these 10 Executive  
60 Committee members must be drawn from pools with a swim team membership of less  
61 than one hundred (100) swimmers.  
62

63 E. The Executive Committee will have the authority to approve the CSA dual meet schedule  
64 without approval of the Board of Directors, and may be granted authority by the Board to  
65 act on its behalf in other matters.  
66

## 67 **Section 6 DUTIES OF THE OFFICERS**

68

69 A. The President will preside over all the meetings of the Board of Directors and will be a  
70 member ex-officio of all committees.  
71

72 B. The Vice President-CSA Championship Meet Director will have the duties of the  
73 President when the latter is unable to attend or to preside, and the further duty of Director  
74 of the CSA Championship Meet.  
75

76 C. The Vice President-Rules will have the duty of overseeing the Rules for CSA as well as  
77 training and oversight of meet officials.  
78

79 D. The Corresponding Secretary will perform duties that ordinarily pertain to the office.  
80

81 E. The Recording Secretary will maintain proper minutes of all meetings.  
82

83 F. The Treasurer will be responsible for all monies of the organization.  
84

85 G. The Vice President-Director of Automation will have the duties of overseeing all  
86 computer systems for entries and scoring and of developing training for automating the  
87 member pools.

88 H. The President Elect will become familiar with the duties of all officers and will assist in  
89 projects as assigned by the President.  
90

91 I. The Members At-large will conduct projects and accept duties as assigned by the

92 President and other officers.

93

94 J. The Vice President-Assistant CSA Championship Meet Director will assist the  
95 Championship Meet Director as requested and will assume the duties of the CSA  
96 Championship Meet Director should he/she be unable to serve in that capacity.

97

98 **Section 7 MEETINGS**

99

100 A. The Executive Committee will meet no later than March 20, and the Board of Directors  
101 will meet no later than May 1 of each year to begin the program for the year, and at all  
102 other times designated by the President. Notices of each meeting must be received at  
103 least 24 hours in advance.

104

105 B. The Agenda of a meeting will be:

106

107 1. Call to Order

108

109 2. Minutes of Previous Meeting

110

111 3. Reports of Committees

112

113 4. Communications

114

115 5. Old Business

116

117 6. New Business

118

119 7. Adjournment

120

121 C. Quorum -- Fifty percent (50%) of the voting membership of the Board of Directors will  
122 constitute a quorum.

123

124 D. All meetings will be conducted by Roberts Rules of Order.

125

126 **Section 8 COMMITTEES**

127

128 A. There will be the following Standing Committees of the Community Swim Association.  
129 Upon receipt of a recommendation from the Board of Directors, the President will  
130 appoint a chairman of each committee; each chairman will then select the rest of his or  
131 her committee from the membership of any pools or ex-officio members.

132

133 1. Rules Committee -- This committee will draw up Rules and Regulations of the  
134 Association subject to approval by a majority vote of the Board of Directors. It  
135 will periodically review the Rules and Regulations and initiate such changes as it  
136 deems necessary. The Rules Committee will, in conjunction with the President,  
137 make decisions on any disagreements between member clubs regarding dual

138 meets or championship meet activities as related to officiating, scoring, and  
139 interpretation of USA Swimming Rules. The Executive Committee will make  
140 decisions regarding eligibility of swimmers.

- 141
- 142 2. Scheduling Committee -- This committee will establish the time, place, and date  
143 of all Community Swim Association dual swim meets.
- 144
- 145 3. Prizes and Awards Committee -- This committee will be responsible for purchase  
146 and distribution to each pool of an adequate number of prizes and awards for each  
147 meet. This committee will decide the type of awards for the Community Swim  
148 Association Championship Meets.
- 149

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178 **COMMUNITY SWIM ASSOCIATION**

179 **GENERAL AND DUAL MEET RULES**

180

181 **I. ELIGIBILITY OF SWIMMERS TO PARTICIPATE IN THE CSA**

182 **COMPETITIVE SWIMMING PROGRAM**



- 229  
230 A. Any protests as to the eligibility of a swimmer to compete in CSA meets should  
231 be made in writing to the Executive Committee. The penalty for the first  
232 infraction will be disqualification, in the meet under protest, of the entire age  
233 group -- either male or female -- in which the infraction occurred.  
234  
235 B. The CSA Executive Committee may recommend appropriate action if any  
236 swimmer or coach is deliberately or consistently in violation of the above rules.  
237

238 **III. DUAL MEET SCHEDULING FORMAT**

239  
240 The Scheduling Committee will compose and publish a stratified dual meet schedule  
241 based upon order of finish in the previous CSA Championship Meet.  
242

243 **IV. USA SWIMMING RULES**

- 244  
245 A. Except where expressly stated within these CSA rules, USA Swimming Rules  
246 will govern the conduct of all CSA Dual and Championship Meets.  
247  
248 B. Each member team of CSA must have representatives from that team who are  
249 either USA Swimming-certified officials or who have attended a CSA-approved  
250 officials clinic since January 1 of the current swim season in accordance with  
251 CSA Bylaws section XII. This official's requirement must be met prior to the  
252 team's participation in the CSA season.  
253  
254 C. CSA recommends, but does not require, that a certified life guard (other than a  
255 CSA coach involved in the meet) be on duty during all practices, warm-ups, and  
256 meets.  
257

258 **V. AGE GROUPS**

- 259  
260 A. Age groups will consist of the following: 6 & under, 8 & under, 9-10, 11-12, 13-  
261 14, and 15-18. Eligibility to compete in a particular age group shall be  
262 determined by the swimmer's date (not hour) of birth. Age on the day of the meet  
263 shall determine the swimmer's age for the meet.  
264 B. Participants must swim in their respective age groups with the exception of relays  
265 (see Section V Rule C. below). Violation of this rule will result in disqualification  
266 of the offending swimmer from events illegally swum.  
267 C. Relays: There may be two (2) members of a relay team from any younger age  
268 group. Such substitutions with younger swimmers may be made to fill slots due  
269 to an inadequate number of members of the older age group, but may not be made  
270 to replace older swimmers who otherwise are eligible to swim on the relay in  
271 question. Violation of this rule will result in disqualification of the offending  
272 relay team.  
273

274 **VI. ENTRIES AND SUBSTITUTIONS**

- 275  
276 A. Entry cards are to be submitted to the host team no later than 12:00 p.m. the day of  
277 the meet. Cards must include swimmer's first and last name, age group, event  
278 number, and entry time. Heat and lane assignments must be left blank. Cards must  
279 be submitted to the host team in event-number order and sorted from fastest to  
280 slowest entry times within each event.  
281  
282 B. A complete entry list for dual meets will be turned in to the Scorer on the proper  
283 form by the coach for each team at least 10 minutes before the scheduled meet  
284 starting time. Each team will be allowed five (5) entry changes after the entry list  
285 has been given to the Scorer, provided these substitutions are reported to the  
286 Scorer at least two (2) events before the entry change. Changes must be signed by  
287 the Scorer on the card before going to Clerk of Course. It is the duty of the Scorer  
288 to keep track of replacements for each team  
289  
290 C. Swimmers will be entered and seeded by time with events swum fastest to  
291 slowest. The Clerk of Course will assign the visiting team to odd-numbered lanes  
292 and the home team to even-numbered lanes. (A detailed explanation entitled  
293 "CSA Dual Meet Entries" can be found in the Forms section of the CSA website).  
294  
295 D. A swimmer can swim a maximum of five (5) events – no more than three (3)  
296 individual events and no more than two (2) relays.  
297  
298 E. There will be only one heat of the following events at dual meets: distance  
299 freestyle, individual medley, and the medley relay.  
300

301 **VII. AWARDS**

302  
303 Awards will be made available at the conclusion of each dual meet. For individual  
304 events, 1<sup>st</sup>- through 10<sup>th</sup> -place ribbons will be awarded. For relays, 1<sup>st</sup>-through 4<sup>th</sup>-place  
305 ribbons will be awarded. At the discretion of the host club, ribbons for 5<sup>th</sup> and 6<sup>th</sup> places  
306 in relays for swimmers 8 years of age and under may be awarded. Ribbons are awarded  
307 for places corresponding to actual times swum, not by place scored. CSA ribbons may  
308 not be used as "participation" ribbons or as awards at unofficial meets.  
309  
310  
311

312 **VIII. DISTANCES**

313  
314 Exact distances for dual meets will depend upon each pool's dimensions but will be as  
315 close as possible to the following:

316	6 & Under Individual	25 yards
317	6 & Under Relays	100 yards
318	8 & Under Individual	25 yards
319	8 & Under Distance Freestyle	50 yards
320		

321	8 & Under Relays	100 yards
322	Individual Medley	100 yards
323	Distance Freestyle	100 yards
324	9-10, 11-12, 13-14, 15-18 Individual	50 yards
325	9-10, 11-12, 13-14, 15-18 Relay	200 yards

326

327 IX. **SCORING**

328

329 Scoring for CSA dual meets will be as follows:

330

331 Relays

332 Ten (10) points for 1<sup>st</sup> place; five (5) points for 2<sup>nd</sup> place.

333 A club may enter multiple relay teams in an event; however, only one (1) relay team may  
334 score points for the club in that event.

335

336 Individual Events – Four-lane Pool

337 7 – 5 – 4 – 3

338 Points are awarded up to four (4) places with each team awarded points for their top two  
339 (2) swimmers.

340

341 Individual Events – Six- or Eight-lane Pool

342 7 – 5 – 4 – 3 – 2 – 1

343 Points are awarded up to six (6) places with each team awarded points for their top three  
344 (3) swimmers.

345

346 X. **STARTING BLOCKS, WATER DEPTH, AND IN-WATER STARTS**

347

348 A. If a club chooses to use starting blocks, the blocks must be attached to permanent  
349 anchors in the deck of the pool. USA Swimming Rules regarding depth of water  
350 and use of starting blocks will be followed.

351

352 B. Pools with water depth of less than four (4) feet at the start and/or turn end are  
353 required to use in-water starts. Diving from the blocks or the deck in water less  
354 than four (4) feet during a CSA practice or dual meet is strictly prohibited.

355 1. When starting a race in the water, a swimmer must have at least one hand  
356 in contact with the wall or starting platform.

357

358 2. Relay swimmers beginning their leg of a relay in the water must maintain  
359 contact with the wall until the incoming swimmer has touched.

360

361 XI. **STARTING TIMES**

362

363 All dual meets will begin at 5:30 p.m. Warm-ups are to begin at 5:00 p.m.

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365 XII. **JUDGES, OFFICIALS, AND POSTPONEMENT OF MEETS**

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A. Listed below are the minimum required volunteers to be provided by each team participating in the dual meet.

	<u>Home Team</u>	<u>Visiting Team</u>
Referee*	1	
Starter*	1	
Stroke & Turn Judge*	2	2
Timers and Watches per Lane	2	1
Clerk of Course Workers	2**	2**
Scorer	1	1
Card Sorter	1**	1**

\* Must hold current USA Swimming or CSA certification in this position  
\*\* Larger teams will require more volunteers in these areas

Names of officials should be turned in to the meet referee fifteen (15) minutes before scheduled meet starting time. A coach may be the starter only by mutual consent of both teams. Order of finish disputes will be settled by the referee.

B. CSA encourages the use of three (3) timers per lane (two provided by the home team, one by the visiting team) for dual meets. The intermediate watch time shall be the official time. If a meet is run with only two timers per lane, an average of the two watches shall be the official time.

C. The home team representative is responsible for retaining the original copy of the score sheet, signed by representatives of both teams, and will make available upon request by CSA.

D. Postponement of any dual meet will be by mutual consent of both teams or by the decision of the Meet Referee, whose decision is not dependent on the consent of the teams. Dual meets may be postponed for the following reasons:

1. Weather conditions that prohibit or limit competitive swimming -- primarily rain, lightning, and unseasonable cold.
2. Any abnormal event that creates unsafe or unsatisfactory conditions for the proper and fair conduct of a meet.

E. The mutual decision of the teams to postpone a dual meet will be made no earlier than six (6) hours and not later than two (2) hours prior to the scheduled dual meet. The coaches of the competing teams will appraise any conditions occurring within two (2) hours prior to the meet, which are grounds for postponement. By mutual consent of the teams, the dual meet may be postponed, provided such postponement will occur not earlier than 30 minutes after the scheduled meet time. The Meet Referee may declare the meet postponed at any time beginning at

403 the earlier of: when warm-ups begin or 30 minutes before the meet is scheduled to  
404 begin. The teams must schedule the meet for a date no later than one day prior to  
405 the CSA Championship Meet.  
406

- 407 F. The CSA President shall appoint a team of three (3) referees to act as a mediator  
408 in case of disputes pertaining to postponements. A team failing to compete when  
409 a meet is cancelled by the Meet Referee or by mutual consent of both teams will  
410 forfeit such meet. The score for the team winning by forfeit will be its average  
411 score for the season. The score for the team losing by default will be zero.  
412
- 413 G. If bad weather conditions occur after a meet has started, the meet may be called  
414 final instead of postponed only with the mutual consent of both pool  
415 representatives and coaches involved.  
416
- 417 H. Individuals who have complaints about meet conditions or other non-swimmer  
418 issues at dual meets should bring said complaint to the attention of their team  
419 representative. If action is required, it will be decided after discussion between  
420 the respective team representatives and the meet referee.  
421
- 422 I. Misconduct at dual meets by officials, teams, or spectators will be handled  
423 immediately by the Meet Referee and reported to a meeting of the CSA for any  
424 further action necessary to prevent a recurrence. The CSA, by a majority vote,  
425 has the authority to disqualify a team from further participation in the CSA meets  
426 for the misconduct of its swimmers, parents, or coaches at a dual meet.  
427

### 428 **XIII. ALCOHOL, SMOKING, AND DRUG POLICY**

429

- 430 A. Alcohol, illegal drugs, controlled substances, and the like are not permitted during  
431 any CSA event. A team whose parents or other spectators or officials are  
432 consuming any such substances on the pool premises during a dual or  
433 championship meet, or who is present at such meet and who is obviously  
434 impaired as a result of having done so regardless of when or where, shall have the  
435 following penalties imposed:  
436  
437
- 438 1. On the first violation, the Meet Referee shall warn the offending person  
439 that he or she shall be required to leave the premises for the balance of the  
440 meet if he or she persists in the violation.  
441
  - 442 2. If the person persists in the behavior after an initial warning, the Meet  
443 Referee shall require the person consuming the substance in question to  
444 leave the premises for the balance of the entire meet.  
445
  - 446 3. The Meet Referee shall have the right to impose any additional penalty  
447 that he decides is appropriate under the circumstances.  
448

- 449 B. Smoking and other tobacco products also are prohibited on the pool deck and in  
450 the areas that swimmers use during the meet or during the warm-up periods in  
451 connection with the meet. A team whose parents or other spectators or officials  
452 are using any such substances in such areas during a dual or championship meet  
453 shall have the following penalties imposed:  
454
- 455 1. On the first violation, the Meet Referee shall warn the person that he or  
456 she shall be required to leave the premises for the balance of the meet if he  
457 or she persists in the violation.  
458
  - 459 2. If the person continues to use such substances after an initial warning, the  
460 Meet Referee shall require the offending person consuming the substance  
461 in question to leave the premises for the balance of the entire meet.  
462
  - 463 3. The Meet Referee shall have the right to impose any additional penalty  
464 that he decides is appropriate under the circumstances.  
465
- 466 C. Any dispute regarding the imposition of any sanction under this rule, or the  
467 failure to impose a penalty under this rule, shall be referred to the CSA President,  
468 who shall confer with the CSA Executive Committee regarding the dispute, and  
469 the President shall issue a final decision promptly thereafter.  
470

471 **XIV. Swimwear and Appropriate Attire**

- 472
- 473 A. Swimmers are not allowed to wear team attire from USA Swimming clubs on  
474 deck during CSA dual meets or the CSA Championship Meet.  
475

476 **XV. Miscellaneous Rules**

- 477
- 478 A. All CSA meets (Dual, Tri, or Championship) are required to utilize “Dive-Over”  
479 starts for all age groups. Swimmers, after completing their race, will remain at the  
480 wall until the next heat is started. At that time, they may exit the pool.  
481  
482  
483

484 **CSA CHAMPIONSHIP MEET**  
485 **RULES AND NOTES**

486  
487 **I. ENTRY PROCEDURES**  
488

- 489 A. Each team may enter a total of three (3) official swimmers per individual event,  
490 and only one (1) official relay team per relay event.  
491
- 492 B. Any swimmer can swim a maximum of five (5) events -- no more than three (3)  
493 individual events, and no more than two (2) relays.  
494
- 495 C. Each team will pay an entry fee per swimmer, which is to be turned in to the  
496 Treasurer with meet entries and an updated roster. The Board of Directors shall  
497 determine the amount of the entry fee each year. Entry fees are non-refundable.  
498 If swimmers are entered but fail to show for the Meet, their fees will not be  
499 refunded to the club.  
500
- 501 D. There will be no substitution of swimmers allowed once the meet entry deadline  
502 has passed, except as stated in the Medical Exception rules.  
503
- 504 E. Posting Procedure:  
505
- 506 1. Each club must post a list of CSA Championship Meet entries at a  
507 prominent and publicized place at their pool at least 48 hours prior to the  
508 entry deadline.  
509
  - 510 2. The CSA Championship Meet entries must be reviewed by both the Club  
511 Representatives and by the Coach. Both Representatives and the Head  
512 Coach will sign the list after their joint review and before it is posted.  
513
  - 514 3. Members of the CSA Executive Committee may visit each pool to verify  
515 the procedure has been followed. Clubs failing to comply will be charged  
516 with higher CSA Championship Meet entry fees.  
517
  - 518 4. Parents are responsible for checking the posted entries and for bringing  
519 any discrepancy to both the Coach and Team Representatives' attention.  
520
  - 521 5. Any discrepancy must be resolved prior to the entry deadline.  
522
  - 523 6. All Entries will be considered final. Current rules allow a Coach to leave  
524 an entry slot blank and enter a swimmer who is not entered in the meet as  
525 a late entry. A swimmer who is entered under normal circumstances  
526 cannot be moved to a blank slot.  
527  
528

- 529 F. Late entries will be accepted prior to the completion of warm-ups on the first day  
530 of Trials at the beginning of the CSA Championship Meet.  
531
- 532 1. A team's number of entrants per event and an individual's number of  
533 events are considered finalized for purposes of late entries at the official  
534 deadline. (Only vacant spots on team entry sheets at this point may be  
535 filled with late entries.)  
536
  - 537 2. Late entries will not be accepted for any swimmer who is already listed on  
538 the official team entry above.  
539
  - 540 3. Late entries will be charged a \$7.00 entry fee. Payment and roster sheets  
541 must accompany entry, or entry will not be accepted.  
542
  - 543 4. Late-entered swimmers will be seeded in heats at the Referee's discretion.  
544
  - 545 5. In seasons when CSA Championship Meet entries must be submitted prior  
546 to the last dual meet, coaches may enter swimmers who have not swum in  
547 a preceding meet by certifying that the swimmer will swim in a meet prior  
548 to the CSA Championship Meet.  
549

550 II. **SWIMMER ELIGIBILITY**

- 551
- 552 A. A swimmer is eligible for the CSA Championship Meet as long as he or she has  
553 swum in at last one dual meet during the current season.  
554
  - 555 B. Eligibility to compete in a particular age group shall be determined by the  
556 swimmer's date (not hour) of birth. Age on Day One of the CSA Championship  
557 Meet shall determine the swimmer's age for the entire meet.  
558

559 III. **SCRATCH RULES**

- 560
- 561 A. Scratch rule for the CSA Championship Meet: Each swimmer will be responsible  
562 for being at the meet in time for his or her scheduled events, and will report to the  
563 proper meet authorities promptly upon call.  
564
  - 565 1. Pre-seeded meets -- Each swimmer will report promptly to the Clerk of  
566 Course at least one event prior to the start of each race in which he or she  
567 is entered.  
568
  - 569 (a) A swimmer not reporting for or competing in any individual timed  
570 final event will not be penalized.  
571
  - 572 (b) Any swimmer not reporting for or competing in a preliminary heat  
573 when finals are scheduled will not be penalized.  
574

575 2. Scratching from consolation finals and finals will be addressed in the  
576 following manner:

577  
578 (a) Any swimmer qualifying for a consolation final or final race in an  
579 individual event who fails to compete in said race will be barred  
580 from their next individual swim (prelims, consolation final, or  
581 final).

582  
583 (b) In the event of withdrawal or barring of a swimmer from  
584 competition, the referee will fill the consolation final or final when  
585 possible with the next qualified swimmer(s). First and second  
586 alternates will be announced along with the final qualifiers. These  
587 alternates will not be penalized if unavailable to compete in the  
588 finals.

589  
590 (c) Where consolation finals have not yet been swum and barring or  
591 withdrawal is known to the Referee, the Referee will reseed the  
592 consolation final and the final, if necessary, to insert the  
593 alternate(s) in the appropriate lane(s), filling all lanes in the final.

594  
595 (d) If the consolation final has already been swum, the companion  
596 final will be swum without reseeding for the empty lane(s).

597  
598 3. Exception for failure to compete -- No penalty will apply for failure to  
599 withdraw or compete in an individual event if:

600  
601 (a) The Referee is notified in the event of illness or injury, and accepts  
602 proof thereof.

603  
604 (b) A swimmer qualifying for a consolation final or final race  
605 following the preliminaries notifies the Referee within 30 minutes  
606 after posting of the qualifiers for that final race that he or she will  
607 not compete.

608  
609 (c) It is determined by the Referee that failure to compete is caused by  
610 circumstances beyond the control of the swimmer.

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620 IV. **SCORING**

621 Scoring for the CSA Championship Meet will be as follows:  
622

<u>Finals</u>	<u>Consolation</u>	<u>Relay Finals</u>	
624 1-24	1-11	1-33	11-12
625 2-21	2-9	2-30	12-10
626 3-20	3-8	3-28	13-8
<u>Finals</u>	<u>Consolation</u>	<u>Relay Finals</u>	
628 4-19	4-7	4-26	14-7
629 5-18	5-6	5-24	15-6
630 6-17	6-5	6-22	16-5
631 7-16	7-4	7-20	17-4
632 8-15	8-3	8-18	18-3
633 9-14	9-2	9-16	19-2
634 10-13	10-1	10-14	20-1

635  
636 V. **AWARDS**

- 637  
638 A. **General:** Awards for the CSA Championship Meet will be placed in respective  
639 team boxes for the team coaches to distribute to the winners.  
640  
641 B. All swimmers who place first in three (3) individual events, regardless of age  
642 group, in the CSA Championship Meet shall be recognized as Golden Swimmers,  
643 and will be honored at the end of the CSA Championship Meet.  
644  
645 C. All CSA Championship records for individual events must be swam in the  
646 individual events. Relay lead-off times will not be considered for individual event  
647 CSA Championship Meet Records.  
648

649 VI. **MISCONDUCT**

- 650  
651 A. Misconduct at championship meets by officials, teams, or spectators will be  
652 handled immediately by the Referee and reported to a meeting of the CSA for any  
653 further action necessary to prevent a recurrence. The CSA, by a majority vote,  
654 has the authority to disqualify a team from further participation in CSA meets for  
655 the misconduct of its swimmers, parents, or coaches at a championship meet.  
656  
657 B. A team shall not change its CSA Championship Meet entries in response to the  
658 posted entries of another team (see Section I.E., above).  
659  
660 C. If a team changes its CSA Championship Meet entries in an apparent response to  
661 another team's posted changes, all swimmers whose entries have been changed  
662 shall be disqualified from competing at the CSA Championship Meet.  
663  
664  
665 D. If the violation of this rule is not discovered until after the CSA Championship  
666 Meet is over, the team who commits the violation shall forfeit all points it

667 obtained because of the violation, and all swimmers whose entries have been so  
668 changed shall return their awards to CSA, which shall be distributed to the other  
669 swimmers in the event(s) in question.

671 **VII. APPEAL OF CSA CHAMPIONSHIP MEET RESULTS**

672  
673 Any appeal of the Results of the CSA Championship Meet must be made within three (3)  
674 days following the end of the Meet. The appeal must be made in writing to the CSA  
675 Championship Meet Director, who will meet with the Scoring Committee Chairman and  
676 the President of CSA for a review of the results.

677 **RULES FOR DAY 1**  
678 **OF THE CSA CHAMPIONSHIP MEET**

679  
680 **I. PURPOSE AND INTENT OF THE SESSION**

681  
682 A. The purpose of the Day 1 Session of the CSA Championship Meet will be to  
683 allow as many children as possible an opportunity to swim and compete in the  
684 CSA Championship Meet.

685  
686 B. It is the Coach's responsibility to remember the spirit and intent of the Day 1  
687 Session of the CSA Championship Meet competition. Coaches should refrain  
688 from allowing participation by a stronger swimmer in the Day 1 Session of the  
689 CSA Championship Meet for any reason.

690  
691 **II. SESSION COMPOSITION**

692  
693 A. The Day 1 Session of the CSA Championship Meet will be composed of  
694 swimmers who are not able to compete in the Day 2 or Day 3 Championship  
695 sessions.

696  
697 B. Age groups will consist of the following:

698  
699

<u>Individual</u>	<u>Free Relays</u>
700	
701 1. 6 & under Free Style & Backstroke only	1. 6 & under
702 2. 8 & under All Strokes	2. 8 & under
703 3. 9-10 All Strokes	3. 9-10
704 4. 11-12 All Strokes	4. 11-12
705 5. 13-18 All Strokes**	5. 13-18
706	

707 **\*\*Note:** Swimmers ages 13-18 shall be seeded and swum together in individual  
708 events. However, the results from these events shall be placed and scored as  
709 separate age groups of 13-14 and 15-18.

710  
711 C. Each team will have unlimited entries for each event. Each swimmer will be

712 allowed to swim only three (3) individual events, including any events entered for  
713 Day 2 and Day 3 of the Championship sessions.

714  
715 **III. SWIMMER ELIGIBILITY**

- 716  
717 A. A swimmer may participate in the Day 1 Session of the CSA Championship Meet  
718 as long as the swimmer does not exceed three (3) individual events during the  
719 entire CSA Championship Meet  
720  
721 B. For a swimmer to be eligible to swim in the Day 1 Session of the CSA  
722 Championship Meet, he or she must have swum in a minimum of one (1) dual  
723 meet during the current season.  
724  
725  
726 C. A swimmer may not be entered to swim the same individual event more than once  
727 (swimmer may not swim the 50 free on Day 1 and again on Day 3).  
728  
729 D. A swimmer may not swim in more than two (2) relay events during the three-day  
730 period of the CSA Championship Meet.  
731  
732 E. A swimmer may not be entered to swim in a Free Relay event more than once  
733 (i.e., a swimmer may not swim the 200 Free Relay on Day 1 and again on Day 3).  
734

735 **IV. SCORING**

- 736  
737 A. The Day 1 Session of the CSA Championship Meet will be scored as follows:  
738

739

<u>Individual</u>	<u>Relays</u>
740 1 - 11 points	1 - 22 points
741 2 - 9 points	2 - 18 points
742 3 - 8 points	3 - 16 points
743 4 - 7 points	4 - 14 points
744 5 - 6 points	5 - 12 points
745 6 - 5 points	6 - 10 points
746 7 - 4 points	7 - 8 points
747 8 - 3 points	8 - 6 points
748 9 - 2 points	9 - 4 points
749 10 - 1 point	10 - 2 points

750

- 751 B. If staffing is available, the Meet Director can decide to swim 12 lanes per heat to  
752 shorten the length of the meet.  
753  
754  
755

756 **V. ENTRY FEE**

- 758           A.     Each team will pay an entry fee per swimmer in the Day 1 Session of the CSA  
759                    Championship Meet. Entry fees are to be turned in to the Treasurer with the entry  
760                    sheet one (1) hour prior to the start of the meet. The Board of Directors shall  
761                    determine the amount of the entry fee each year.  
762
- 763           B.     Entry fees are non-refundable. If swimmers are entered but fail to show for the  
764                    Meet, their fees will not be refunded to the club.  
765  
766

767 VI. **MISCONDUCT**

768  
769 The same rules on this subject that apply to the CSA Championship Meet apply to the  
770 Day 1 Session of the CSA Championship Meet.

771  
772 VII. **APPEAL OF DAY 1 MEET RESULTS**

773  
774 Any appeal of the Results of the Day 1 Meet must be made within three (3) days  
775 following the end of the Meet. The appeal must be made in writing to the CSA  
776 Championship Meet Director, who will meet with the scoring committee chairman and  
777 the President of CSA for a review of the results.

778  
779 VIII. **POSTPONEMENT OF MEETS**

780  
781 A. Except as set out below, postponement of the Day 1 Session of the CSA  
782 Championship Meet will be by the decision of the CSA Vice President in charge  
783 of the Championship Meet.

784  
785 B. Any conditions occurring within two (2) hours prior to the meet that are grounds  
786 for postponement based on such conditions will be appraised by the CSA Vice  
787 President who shall make his or her decision to postpone within 30 minutes prior  
788 to the meet, or when warm-ups begin, whichever is earlier.

789  
790 C. The Meet Referee also may declare the meet postponed at any time beginning at  
791 the earlier of: when warm-ups begin or 30 minutes before the meet is scheduled to  
792 begin.

793

**MEDICAL EXCEPTION TO  
CSA CHAMPIONSHIP MEET  
ENTRY RULES FOR SUBSTITUTIONS**

In the event that a swimmer who has been entered in the CSA Championship Meet of the CSA Championship Meet cannot compete because of a medical condition, the following rules regarding substitutions shall apply:

- “Medical exceptions” shall be allowed on a case-by-case basis.
- If a “medical exception” occurs, a club may substitute a swimmer not already entered in the meet (a new swimmer); or it may use a swimmer who is already entered but in less than the three (3) events allowed for each swimmer. No switching around of swimmers will be allowed to fill a vacancy created by the “medical exception.”
- Any swimmer with a medical excuse will not be allowed to swim in any individual events that day.
- The cut-off time for substituting swimmers for “medical exceptions” shall be no later than the end of the warm-up period of the session affected by the substitution.
- The burden of proof shall lie with the coach of the team that has the “medical exception.” A “verification form” shall be completed when a request for substitution is made. The form will require three (3) signatures -- coach, parent (of the ill child), and one CSA team representative. The coach shall be responsible for obtaining the proper signatures and for giving the form to the CSA Championship Meet Director prior to the beginning of competition for the session affected by the substitution.

The “verification form” shall contain the following information:

Date	Reason
Time	Substitute Swimmer’s Name
Coach’s Name	Coach’s Signature
Club Name	Parent’s Signature
Swimmer to Scratch	CSA Team Representative’s Signature
Events Involved	Meet Director’s Signature

- The CSA Championship Meet Director shall render decisions on all requests for “medical exception” substitutions. Coaches shall contact the CSA Championship Meet Director to obtain approval for each proposed “medical exception” substitution and to obtain the proper “verification form.”